



Simcoe Pride Annual General Meeting
May 29, 2013 – Spotlight Events Centre – 41 Essa Rd. Barrie

Secretary's Report

Highlights

- The current secretary took on the two year role at the January 2012 meeting for a two year term ending at the AGM 2014
- The minutes of the meetings through the 2012-2013 year were primarily reports on discussion:
 - Decisions were made by consensus of the whole committee (more than a quorum vote)
 - Many decisions were allocated by the committee to the executive committee
- Creation of the Terms of Reference for the creation of Simcoe Pride
- Creation of the Sponsorship Campaign, contract, packages and promotional material
- Implementation of current agenda and minutes structure for the 2013 – 2014 Year
- Implementation of motions and required processes for in-person, electronic motions
- Design, troubleshooting and launch of new website
- Poster design for 2012 pride week
- Effective partnerships created within community, OPSEU Rainbow Alliance, Rainbow Health Ontario and more

Challenges

- Need for volunteers throughout the year beyond the committee caucus to perform tasks ranging from facebook/website/twitter posts, event promotion, event planning and implementation, graphic design and other tasks
- Quick growth required a need for a higher level of accountability/transparency and the process (policy & procedure) on how to do so
- The need to implement a standing meeting time and meeting monthly with formal minutes and motions

Plans for Evaluation and Improvement for the Upcoming Year

- A review of the committee terms of reference – including a discussion about expanding the ToR into a constitution and bylaws document
- Implementation of simple forms for committee membership (basic information) and the creation/implementation of simple motion forms
- For transparency/accountability purposes the addition of two signatures required on all approved documents (primarily motion forms and minutes) of the chair and secretary
- Initiation of a community engagement process to establish a 5 year strategic plan for the agency

Gchi Miigwech! Nia:wen! Thank you for a wonderful year